

**UNIVERSITY OF ARKANSAS AT PINE BLUFF**  
**PERMISSION TO SPONSOR OFF CAMPUS EVENT**

**PLEASE TYPE OR PRINT**

TODAY'S DATE \_\_\_\_\_

ORGANIZATION NAME \_\_\_\_\_

PRESIDENT'S NAME \_\_\_\_\_

CAMPUS ADDRESS OR LOCAL ADDRESS \_\_\_\_\_

KIND OF EVENT \_\_\_\_\_

DATE OF EVENT \_\_\_\_\_

PLACE OF EVENT \_\_\_\_\_

ADVISOR'S NAME \_\_\_\_\_

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***I WILL BE PRESENT FROM THE START OF THE EVENT AND WILL REMAIN ON DUTY UNTIL THE EVENT ENDS.***

***I ALSO UNDERSTAND THAT THIS EVENT CANNOT START UNTIL THE ADVISOR OR CHAPERONE AND THE APPROPRIATE POLICE OFFICERS ARE PRESENT, AND THAT THIS OFF-CAMPUS EVENT MUST CONFORM TO THE LAWS OF THE CITY OF PINE BLUFF.***

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***IF THIS IS A PRIVATE FACILITY/CLUB, PLEASE ATTACH A STATEMENT FROM THE OWNER STATING SECURITY WILL BE ON DUTY AND WILL BE HIRED BY THE OWNER).***

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**ADVISOR'S SIGNATURE**

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**CHAPERONE'S SIGNATURE**

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**APPROVED** \_\_\_\_\_

**DISAPPROVED** \_\_\_\_\_

**PLEASE NOTE:**

***The University is not liable for any infractions occurring at this event (i.e. criminal acts, body harm or violent outbreaks, etc.)***

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**SIGNATURE REQUIRED BY DEAN OF STUDENT INVOLVEMENT AND LEADERSHIP**