

University of Arkansas at Pine Bluff
Division of Student Affairs
Office of Student Life and Enrollment Management

Instructions to Complete Shelby County, TN
Waiver of Out-of-State Fees Application

1. The student will be admitted as an out-of-state student.
2. The student will be instructed to complete registration as an out-of-state student.
3. After registration, the student will bring their Student Accounts printout to my office (Caldwell Hall, Room 206)
4. A Waiver of Out-of-State Fee Application will be completed or presented.
5. The student's residency status will be changed by my office.
6. The student will be instructed to return to Student Accounts to have their fees re-billed with the waiver applied.

Waiver of Out-of-State Fees Application

For Shelby County, Tennessee Students



Requirements for waiver: must be a first time entering freshman; must be from Shelby County Tennessee; must reside in a residence hall*; and must maintain a 2.5 cumulative GPA each semester*.

ADDRESS:

1. What is your permanent residence address and phone number?

Street City State Zip Phone

2. What county in Tennessee?

3. What is your local address and phone number?

Residence Hall Room Number Phone Cellular Phone (If Available)

CLASSIFICATION:

4. What is your classification?

I understand that I must maintain a cumulative grade point average of at least 2.50 and live in a residence hall in order to retain my “in-state” status.

Printed Name

Signature

Student ID #/Social Security Number

Date

**** Must maintain each semester in order to retain eligibility.***

NOTE: After completing this application, you must bring it to Caldwell Hall, Room 206 for processing and to receive a Statement of Waiver.