



# Federal Student Aid Programs 2009-2010 Verification Worksheet

University of Arkansas at Pine Bluff--Student Financial Services--1301 L.A. "Prexy" Davis Dr.-- Mail Slot 4985--Pine Bluff Arkansas 71601--Caldwell Hall Room 101  
Office: (870) 575-8302 Fax: (870) 575-4622

Your application was selected for review in a process called "**verification**." In this process, we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form and with signed copies of your 2008 federal tax forms (and your spouse's if you are married, or parent(s)' if you are considered dependent for federal aid purposes). If there are differences between your application and the documents you submitted, corrections will be made. **We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.**

### WHAT YOU SHOULD DO

1. Collect your, and if applicable, your spouse's or parent(s)' signed federal income tax forms.
2. Complete this form and provide required signatures (yours and your parent(s)' if applicable).
3. Contact the Student Financial Services office if you have questions about completing this worksheet.
4. Bring or mail this completed form and tax forms to the Student Financial Services office.
5. Complete this form in black or blue ink only. **Do not use a pencil.**
6. Do not make any additional income/household size/#in college corrections to the FAFSA once this form has been submitted.

**NOTE: INCOMPLETE FORMS WILL BE RETURNED TO THE STUDENT FOR COMPLETION**

### A. STUDENT INFORMATION:

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ UAPB Student ID or Social Security # \_\_\_\_\_

Address (include apt. no.) \_\_\_\_\_ Date of Birth \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone Number (include area code) \_\_\_\_\_

E-mail address: \_\_\_\_\_

### B. FAMILY INFORMATION:

Answer the questions below. If you answer "**YES**" to any question you are an "**Independent**" student for federal financial aid purposes. If you answer "**NO**" to all the questions you are a "**Dependent**" student for federal financial aid purposes.

- |   |     |    |
|---|-----|----|
| (1) Were you born before January 1, 1986?   | YES | NO |
| (2) Are you admitted to a masters or doctoral degree granting program?  | YES | NO |
| (3) Were you married, as of the day you filed the Free Application for Federal Student Aid (FAFSA)? Answer yes if you are separated but not divorced.   | YES | NO |
| (4) Do you have children <b>who receive more than half of their support from you?</b>   | YES | NO |
| (5) Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you now and through June 30, 2010?   | YES | NO |
| (6) At any time since you turned 13, were both of your parents deceased, were you in foster care or were you a dependent or ward of the court?  | YES | NO |
| (7) Are you a veteran of the U.S. Armed Forces?   | YES | NO |
| (8) Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?   | YES | NO |
| (9) Are you or were you an emancipated minor as determined by a court in your state of legal residence?   | YES | NO |
| (10) Are you or were you in legal guardianship as determined by a court in your state of legal residence?   | YES | NO |
| (11) At any time on or after July 1, 2008, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless?  | YES | NO |
| (12) At any time on or after July 1, 2008, did the director of an emergency shelter or transitional housing program funded by the U.S Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?      | YES | NO |
| (13) At any time on or after July 1, 2008, did the director of a runaway or homeless basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless? | YES | NO |

Based on the responses to the questions above, please select your status by checking the appropriate box:

### DEPENDENT STUDENT

List the people in your parent(s)' household. Include:

- Yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- Your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2009 through June 30, 2010, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- Other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

### INDEPENDENT STUDENT

List the people in your household. Include:

- Yourself
- Your spouse, if married.
- Your dependent children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010.
- Other people if they now live with you, you provide more than half of their support and you will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members, as defined on the front side of this form, in the space(s) below (put your name on the first line). Also write the name of the college for any household member, excluding your parent(s), who will attend college at least half time between 7/1/2009 and 6/30/2010 and will enroll in a degree, diploma, or certificate program. If more space is needed, attach a separate page.

Full Name	Age	Relationship	College or University
		SELF	

**C. TAX FORMS and INCOME INFORMATION:**

**SECTION 1:** Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you/your parent(s) did not keep a copy of your tax return, call the IRS at 1 (800) 829-1040 and request a 2008 tax transcript.

FOR DEPENDENT STUDENTS	
<b>Parent(s):</b> (Check one box only)	
<input type="checkbox"/> Check and attach signed tax return.	
<input type="checkbox"/> Check if you will not file and are not required to file a 2008 U.S. Income Tax Return and <b>COMPLETE SECTION 2.</b>	
<b>Student:</b> (Check one box only)	
<input type="checkbox"/> Check and attach signed tax return.	
<input type="checkbox"/> Check if you will not file and are not required to file a 2008 U.S. Income Tax Return and <b>COMPLETE SECTION 2.</b>	

FOR INDEPENDENT STUDENTS	
<b>Spouse (if married):</b> (Check one box only)	
<input type="checkbox"/> Check and attach signed tax return.	
<input type="checkbox"/> Check if you will not file and are not required to file a 2008 U.S. Income Tax Return and <b>COMPLETE SECTION 2.</b>	
<b>Student:</b> (Check one box only)	
<input type="checkbox"/> Check and attach signed tax return.	
<input type="checkbox"/> Check if you will not file and are not required to file a 2008 U.S. Income Tax Return and <b>COMPLETE SECTION 2.</b>	

**SECTION 2:** List all employers and any income received from those employers in 2008 for all family members who indicated in **SECTION 1** that they did not file and are not required to file a 2008 Federal income tax return. If you have no income to report enter **NONE** under Source of Income. Do **NOT** complete this section for anyone who filed a 2008 Federal income tax return.

2008 Source of Income	List who from Section 1 the income is for: Student, spouse, or parent.	2008 Income Amount
		\$
		\$
		\$
		\$

**D. UNTAXED INCOME RECEIVED and EXCLUSIONS from 2008:**

Both tax filers and non-tax filers must list any untaxed income received in 2008. **Enter zeroes if no funds were received – do not leave any spaces blank.** Information requested below is taken from the FAFSA questions for students, numbers 46 and 47, and parents' questions 94 and 95.

STUDENT/SPOUSE	CALENDAR YEAR 2008 (Enter Annual Amounts)	PARENT(S)
\$	Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S	\$
\$	Child support <b>received</b> for all children. Don't include foster care or adoption payments.	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	\$
\$	Veterans' non-education benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
\$	Any other untaxed income or benefits not reported, such as worker's compensation, disability, etc. <b>Do not include</b> student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income tax exclusions or credit for federal tax on special fuels.	\$
\$	Money received or paid on your behalf (e.g., bills), not reported elsewhere on this form.	XXXXXXXXXXXX
\$	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
\$	Special combat pay. Only enter the amount that was taxable and included in the adjusted gross income.	
\$	Child support paid because of divorce or separation or as a result of a legal requirement (do not include those in your (or your parents') household, as reported in question 96(or question 75 for your parents).	\$

**E. SIGN THIS WORKSHEET:**

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **WARNING:** If you purposefully give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature (Dependent Students Only) \_\_\_\_\_ Date \_\_\_\_\_