

**University of Arkansas at Pine Bluff
School of Education**

Research Associate

The University of Arkansas at Pine Bluff, School of Education is seeking qualified candidates for the position of Research Associate. This position will provide leadership and support in areas related to Academic Assessment. The Research Associate will coordinate the administration, collection analysis and reporting of data for accreditation, Title II and evaluations.

Duties and Responsibilities:

- Collect and report Title II data to the Arkansas Department of Education.
- Collect, analyze and report academic assessment data to the School of Education.
- Conduct surveys (follow-up and employment) of students, teacher candidates and faculty
- .Collect data needed for National Council for the Accreditation of Teacher Education (NCATE) reporting.
- Provide resources and access to research on issues related to student achievement.
- Collect and disseminate information about PRAXIS I , II and III assessment to teacher education faculty.

Qualification and Experience:

- Bachelor of Science in Secondary Education or related area required, M. Ed. Preferred.
- Excellent communication skills (written and oral)
- Strong analytical skills, ability to work both independently and in groups.
- Experience (3 years) in a role that brings together academic programs and data collections.
- Understanding of university and public school programs.

Application:

Review of applications will begin October 15, 2010, continuing until a successful candidate is identified. Applications should include a letter of application, the name and contact information of three professional references, and curriculum vitae. Application may be submitted electronically. Submit applications to:

**School of Education
University of Arkansas at Pine Bluff
1200 N. University Drive – Mail Slot 4986
Pine Bluff, AR 71601**