

DEPARTMENT CHAIR
Nursing Department
School of Arts and Sciences

The University of Arkansas at Pine Bluff (UAPB), a mid-sized land grant university located in beautiful and scenic Southeastern Arkansas, announces a vacancy for the position of **Department Chair** for its Nursing Department. UAPB is the second oldest public institution of higher education in the state. Founded in 1873 as Branch Normal College, it has a rich history and is now a part of the University of Arkansas System. The University offers more than 50 undergraduates degrees and four graduate degrees.

Job Description: Direct the activities of the Bachelor of Science degree in Nursing. Maintain relationships with clinical agencies and the Arkansas State Board of Nursing. Oversee the nursing accreditation process.

Qualifications: Earned doctorate in nursing (PhD, DNSc., or DNP); registration with the Arkansas State Board of Nursing as a Registered Nurse; prior experience leading a nursing department; demonstrated scholarship in a clinical or administrative specialization; substantial experience in undergraduate education and curriculum development.

Duties and Responsibilities: Assist in faculty recruitment, faculty evaluation and faculty professional growth; make recommendations to the Dean of Arts and Sciences regarding appointment, promotion and other personnel within the department; initiate and coordinate curriculum evaluation, revision and improvement to ensure compliance with NLNAC standards; monitor and operate within the department budget; supervise teaching loads, course offerings, faculty assignments and office hours; supervise student advisement by faculty and maintain advisement files; assist in student recruitment and retention; schedule and chair regular meetings of the department faculty; submit quarterly written reports to the Dean of Arts and Sciences; represent the department, School and University by participating in community and professional meetings; teach nursing courses. This is a 12-month, tenure track position.

Salary and Rank: Salary and rank is commensurate with qualifications and experience.

Review of applications will begin immediately and will continue until the position is filled. The position begins July 1, 2011.

Application Process: Send letter establishing qualifications, curriculum vitae, one-page statement of administrative philosophy, three letters of reference, and transcript from institution awarding highest degree to:

Dr. Yolanda Williams Page
School of Arts and Sciences
University of Arkansas at Pine Bluff
1200 North University Drive
Mail Slot 4818
Pine Bluff, AR 71601
Telephone: 870-575-7033 or 870-575-8210
Fax #: 870-575-8003

UAPB is an Equal Opportunity/Affirmative Action Employer. Full participation by women and minority groups is encouraged.