

HEAD TRACK & FIELD COACH

The University of Arkansas Pine Bluff is conducting a search to fill the position of Head Track Coach in the Department of Intercollegiate Athletics. The Head Track Coach will be responsible for the overall management of the Track & Field and Cross Country programs for both men and women. The responsibilities will include but not limited to organizing and administering practices and competition; practice schedules; supervise arrangements for all home and away contests with the assistance of the athletic administration; manage and control the sport's budget and travel arrangements; hire, train and supervise assistant coaching staff; actively recruit nationally qualified prospective student-athletes within the NCAA Compliance guidelines; maintain NCAA rules education and conduct all activities consistent with a top Division I program; conduct the program within NCAA, Southwestern Athletic Conference and UAPB policies and guidelines; encourage and promote excellence in academics from student-athletes; accountable for the actions of their student-athletes, both on and off the court/field and perform other duties as assigned by the Athletics Director as deemed necessary to aid in efficient operations of the department.

The Head Coach must possess knowledge of the sport; maintain a quality NCAA Division I Program and demonstrate solid communication and customer service skills; must have knowledge of recruiting of student-athletes to include rules and regulations governed by the NCAA and SWAC; must have the ability to supervise, plan, organize, and prioritize; and also, must have the flexibility and the ability to work well with all levels of the UAPB faculty/staff.

Minimum Qualifications: Bachelor's Degree, Master's Degree preferred, three to five years coaching experience in college or at university or higher amateur or professional level.

Interested individuals must submit an application, resume with the name, address and phone number of three references to:

Human Resources
University of Arkansas Pine Bluff
1200 North University Drive, Mail Slot #4942
Pine Bluff, Arkansas 71601

Deadline for Application: June 30, 2011

Applications accepted Monday through Friday from 9am to 4pm. Applications may be accessed at www.uapb.edu.

"UAPB is an Equal Opportunity/Affirmative Action Employer, and full participation by Women and Minority Groups is encouraged."