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Agenda

September 28-30, 2011
The Embassy Suites Hotel
11301 Financial Centre Parkway
Little Rock, AR



EMBASSY SUITES
HOTELS®

GROUND MAP

Hotel Services & Amenities

For your business convenience

- Audio/Visual Equipment Rental
- Business Center
- Fax
- Meeting Rooms
- Photo Copying Service
- Printer

For your family's comfort and convenience

- Children's Menu
- Cribs
- High chairs
- Playpen

For your comfort and convenience

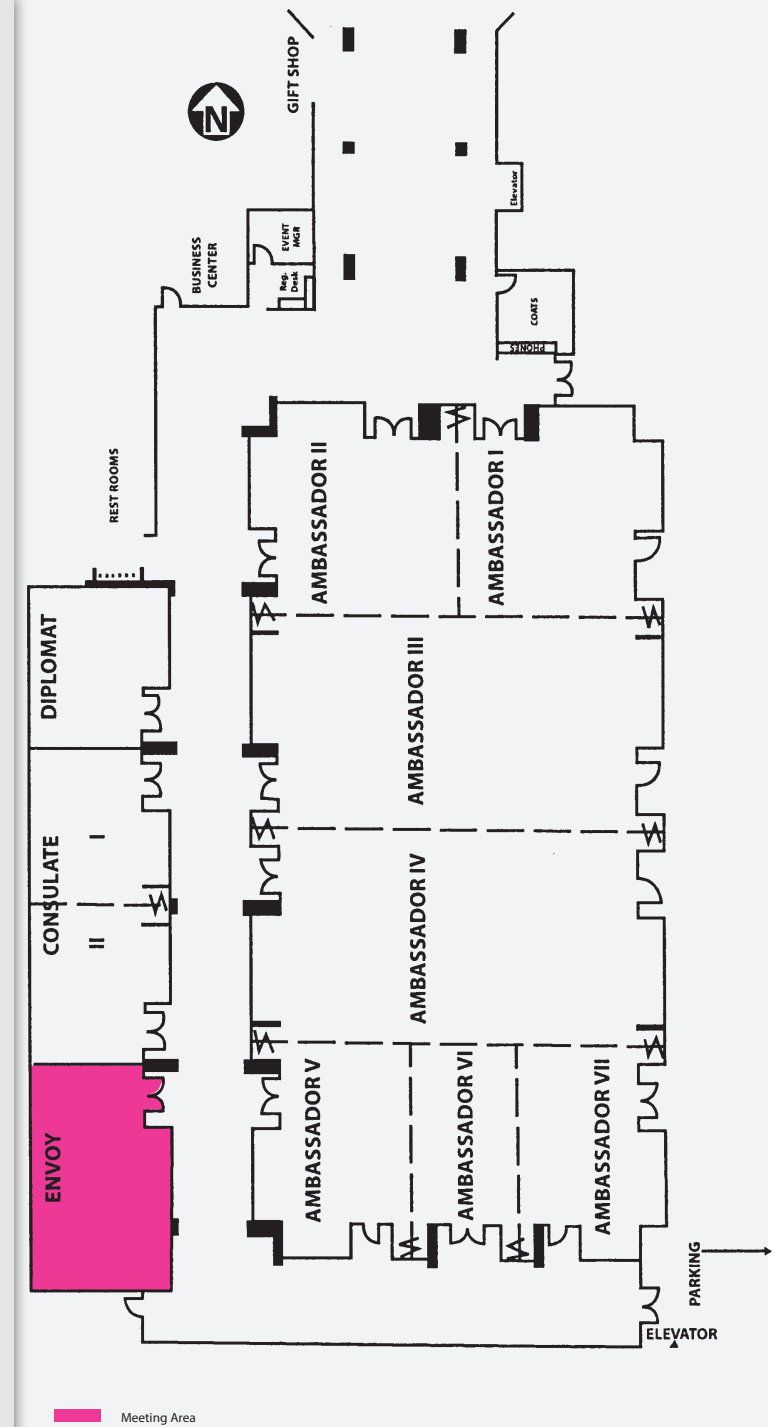
- Automated Teller (ATM)
- Baggage Storage
- Breakfast Area, Complimentary
- Coin Laundry
- Elevators
- Gift Shop
- Laundry/Valet Service
- Lounge
- Luggage Hold
- Multi-Lingual Staff
- On-Site Convenience Store
- Room Service
- Safety Deposit Box

For your fitness and recreation convenience

- Fitness Room
- Pool

Information for your convenience

- *Check-in/Check-out*
 - Check-in: 3:00 PM
 - Check-out: 12:00 PM
- *Pets: Allowed*
 - Maximum size: Medium
 - Maximum weight:: 50 lbs
 - Pet Service Fee: USD 50.00
Non-Refundable Fee
 - Services: \$50 non-refundable
fee



Wednesday, September 28, 2011

Sign-in

9:00 a.m. – 9:30 a.m.

Refreshments

Whole Fresh Fruit
Assorted Snack Bars
Coffee Service and Iced Tea

9:30 a.m.

Opening Session

Everything You Need to **KNOW**
about Title III Program Administration

Presiding

Lee Nora Savage
Program Specialist, Title III Program Administration

Greetings & Remarks:

Dr. Margaret Martin-Hall
Director, Title III Program Administration

Workshop Overview:

Dr. Margaret Martin-Hall

Workshop Logistics and Communications:

Lee Nora Savage

Overview of Title III:

Dr. Margaret Martin-Hall

Programmatic and Inventory Issues:

Sharon Hildreth
Assistant Director, Title III Program Administration

Budgetary Concerns:

Catherine Hence
Associate for Administration, Title III Program
Administration

Publications:

Brian T. Williams
Production Artist, Title III Program Administration

10:45 a.m. – 11:00 a.m.

Break

11:00 a.m. – 12:15 noon

Policies and Procedures Manual

12:15 p.m. – 1:30 p.m.

Lunch

Corporate Buffet
Soup of the Day
Salad Bar with Two Dressings
Chef's Choice of Two Hot Entrees
Starch & Seasonal Vegetables
Dessert Display
Rolls & Butter
Coffee Service and Iced Tea

1:30 p.m. – 3:30 p.m.

What You Always Wanted to **KNOW** About Title
III Activities but Didn't **KNOW** Whom to Ask

Expanding Student and Public Access to
Library Holdings

Henri Linton, Sr.
Dr. Lin Xie
Dr. Peter Perschbacher

Revitalizing the Didactic Program in Dietetics
to Meet Accreditation Standards

Dr. Valerie Colyard
Dr. Jyotsna Sharman

Strengthening Faculty, Staff and Management

Willette Totten

Strengthening Admissions and Career
Services

Mary Jones and Shirley Cherry

3:30 p.m. – 3:45 p.m.

Break

Freshly Popped Butter Popcorn
Queso Cheese Dip
Tortilla chips
Regular and Diet Soft Drinks
Lemonade and Iced Tea

3:45 p.m. – 5:30 p.m.

Enhancing the Program of Teacher Education
Designed to Qualify Students to Teach in
Public Elementary and Secondary Schools in
AR through Teacher Certification Program

Dr. Fredda-Carroll and Willie M. Nesby

Strengthening Instructional Abilities for the
Purpose of Improving Classroom Instructions

Dr. Verma Jones

Strengthening Academic Resources

Dr. Anissa Buckner

5:30 p.m. – 6:30 p.m.

Dinner

Caesar Salad
Chicken Florentine
Turnip Greens
Vegetable Medley
Key Lime Pie
Rolls and Butter
Coffee Service and Iced Tea

Thursday, September 29, 2011

6:30 a.m. – 9:00 a.m.

Breakfast Buffet

9:15 a.m. – 10:45 a.m.

Let's Get Ready: What You Need to **KNOW**
When the Feds Show Up

Dr. Margaret Martin-Hall

10:45 a.m. - 11:00 a.m.

MID-MORNING BREAK

Coffee, Water, and Juice

11:00 a.m. – 12:30 noon

Continuation of Let's Get Ready: What You
Need to KNOW When the Feds Show Up

12:30 p.m. – 1:40 p.m.

CORPORATE LUNCH

Soup for the Day
Salad Bar with Dressings
Chef's Choice of Two Hot Entrees
Starch and Seasoned Vegetables
Dessert Display
Rolls and Butter
Coffee Service and Iced Tea

1:45 p.m. – 3:15 p.m.

Continued – What You Always Wanted to
KNOW About Title III Activities but Didn't
KNOW Whom to Ask

Strengthening Academic Resources through
the Purchase of Scientific and Laboratory
Equipment for Educational, Instructional, and
Research Purposes

Dr. Charles Colen
Dr. Ebo Tei

Strengthening Academic Instruction in
Disciplines in Which Black Americans are
Underrepresented – Aquaculture and
Fisheries Course Expansion

Dr. Carole Engle

Establishing Community Outreach and
Strengthening Student Services Program

Mr. Leon Crumblin

Renovation Activities

Dr. Jewell Walker - Corbin Hall
Mary Jones - Caldwell Auditorium

3:15 p.m. – 3:30 p.m.

BREAK

Freshly Popped Butter Popcorn
Queso Cheese Dip

Tortilla Chips
Regular and Diet Soft Drinks
Lemonade and Iced Tea

3:30 p.m. – 5:15 p.m.

Strengthening Academic Resources through
the Purchase of Library Books, Periodicals,
Microfilm, Telecommunication Program
Materials and other Educational Materials

Tour of North Little Rock Campus
Edward Fontenette

5:15 p.m. – 6:30 p.m.

DINNER

Chicken Parmesan
Spinach Salad
Steamed Broccoli
Brussels Sprouts and Bacon
Lemon Layer Cake
Rolls and Butter
Coffee Service and Iced Tea

8:00 p.m. – 10:45 p.m.

HOSPITALITY SUITE

(Games, Music, Conversation, Food, and Fun)

Chip and Dip
(Onion, Ranch, Spinach Queso)
Corn and Potato Chips
Tortilla Chips and Salsa
Popcorn
Ice Cream Bars
Cookies
Sodas and Water

Friday, September 30, 2011

6:30 a.m. – 9:00 a.m.

BREAKFAST BUFFET

9:15 a.m. – 9:45 a.m.

FISCAL MATTERS

9:45 a.m. – 10:45 a.m.

ARE YOU PREPARED FOR THE MOCK SITE
VISIT?

10:45 a.m. – 11:15 a.m.

WRAP-UP

11:15 a.m.

SESSION ENDS

12:00 Noon

CHECK-OUT