

LETTER OF INTENT FOR GRANT WRITER

It is the intent of the University of Arkansas at Pine Bluff to award under sole source a contract to a Certified Grant Writer for TRIO programs with a proven record of having written a number of successfully funded Federal TRIO grants:

The Grant Writer must have the following experience:

- Knowledge of the Higher Education Opportunity Act (HEA) of 2005, as amended by the Higher Education Opportunity Act of 2008 (HEOA) for TRIO Programs as published in the Federal Register on October 26, 2010
- Knowledge of the changes in the Upward Bound Program regulations
- A proven record of having written at least five successfully funded TRIO programs and at least three Upward Bound Grants
- Seven years of experience in managing TRIO funded grants
- Must possess knowledge of activities funded under the Upward Bound Program
- Must be able to address the competitive priorities in a separate section of the Upward Bound application submission

Interested grant writer must send letters of interest to bid on or before **November 15, 2011-** no letters will be received after this date and time: 3:00 P.M. CST

Mrs. Ardelia K. Turner
Director of Procurement
University of Arkansas at Pine Bluff
Mail Slot 4979
Pine Bluff, AR 71601