

Frequently Asked Questions

Below are answers to frequently asked questions about your Portfolio development. If you have additional questions after reviewing the material, speak with your faculty advisor or to:

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What is the SAFHS Portfolio?

- The Portfolio is a 3-ring binder, provided by the Dean's Office, containing a collection of your papers, projects and documents created over time and across courses and experiences.
- It is a concrete way of demonstrating the complex nature of the subject matter in your major.
- It serves to record student growth and progress in skills development, professional growth and personal achievement.

How will the SAFHS Portfolio benefit me?

- It will articulate and track your accomplishments in and out of the classroom.
- You will more easily draw connections among experiences and achievements.
- It will help you record experiences that otherwise might be forgotten or undervalued for later inclusion in a resumé or presentation for employers or graduate schools.
- It will bring clarity of purpose and a higher level of motivation to the classroom.
- You will have the opportunity to demonstrate competencies and capabilities from internships, leadership positions on campus or community, and field-based study or research experiences.
- It will raise your awareness of knowledge and skills gained from your education.
- It will illustrate that growth in learning depends upon sustained interest and effort.
- It will document the scope and quality of your experience and training.

How will the SAFHS Portfolio benefit the School?

- It allows faculty to gather information related to the significant goals of the SAFHS curriculum.
- Portfolio review will enhance the quality of undergraduate experiences by providing a diagnostic tool to examine the educational program.
- Portfolio review will help departments assess and improve programs and curricula.
- It will help faculty and advisors raise important questions about academic and professional development experiences with students.

How will I know what to include in the SAFHS Portfolio?

- The Portfolio will be introduced in the freshman Career and Life Planning and Personal and Social Development classes. Discussion about the Portfolio's intent will establish relevance to SAFHS majors.
- Portfolio guidelines detail the procedures and requirements for the development of the four sections of the Portfolio.
- Individual courses in your major identify course projects for submission to the Portfolio. (Portfolio Guidelines Section 2)
- Portfolio guidelines describe items for submission about experiences outside the classroom. (Portfolio Guidelines Sections 1, 3, 4)

Who is responsible for keeping my Portfolio?

- The student is responsible for knowing and following the Portfolio guidelines.
- The student is responsible for maintaining the Portfolio and all its contents.
- The Portfolio is issued to students from the Department Chair's office.
- Students will be charged \$5 for a replacement portfolio.
- The Portfolio should be discussed regularly with the students' advisor.

What happens to my Portfolio?

- The completed Portfolio is submitted as part of the requirements of the Senior Seminar class.
- The Portfolio will be assessed not more than 10 percent of the total points of the Senior Seminar course.
- Senior Seminar faculty will evaluate the Portfolio for content and completeness.
- The Dean's Office will review the Portfolio for students' growth, mastery of skills and satisfactory progression toward graduation.
- The Portfolio belongs to the student and will be returned to the student after review.