



2017-2018 HOLIDAY SCHEDULE

1. July 4, 2017 Independence Day
2. September 4, 2017 Labor Day
3. November 23, 2017 Thanksgiving Day
4. November 24, 2017* Thanksgiving Holiday
5. December 22, 2017 Christmas Eve Observed
6. December 25, 2017 Christmas Day Observed
7. December 26, 2017 In lieu of Veteran's Day
8. December 27, 2017 In lieu of Employee's Birthday
9. December 28, 2017 Charged to annual leave
10. December 29, 2017 Charged to annual leave
11. January 1, 2018 New Year's Day Observed
12. January 15, 2018 Dr. Martin Luther King's Birthday
13. March 23, 2018 Friday of Spring break, in lieu of George Washington's/Daisy Gatson Bates' Day
14. May 28, 2018 Memorial Day

*If declared by Governor

When a holiday (except December 25) falls on a Saturday, the preceding Friday is observed; when December 25 falls on a Saturday, the following Monday is observed. When a holiday (except December 24) falls on a Sunday, the following Monday is observed.

All "regular salaried" and "extra help" employees will receive holiday pay if they are in pay status for at least fifteen (15) minutes on their last scheduled work day before the holiday and at least fifteen (15) minutes on the first scheduled work day after the holiday. An employee on leave of absence without pay is not in a pay status and not eligible to receive holiday pay. (**Ark. Code Ann. §§ 1-5-101 through 104; Revised: July 1, 2017**).

Employees who work less than full-time may take the holiday at a rate proportionately equal to their time worked. For example, if an employee works half-time, a holiday would be granted equivalent to four (4) hours.