Position: Dean/Director, School of Agriculture, Fisheries and Human Sciences  
Type: Full Time -- Exempt  
Reports to: Provost/Vice Chancellor for Academic Affairs

The University of Arkansas at Pine Bluff (www.uapb.edu) is accepting applications for the position of Dean/Director of the School of Agriculture, Fisheries and Human Sciences. The Dean/Director assumes the overall leadership and management of the academic, research, cooperative extension, outreach and technology transfer, and international programs in the School.

Appointment: Twelve month, tenured position

Qualifications:

- Academic credentials to include an earned terminal doctoral degree from a recognized regionally accredited institution;
- Proven leadership experience in a public higher education institution with demonstrated administrative success;
- A distinguished record in teaching, research, and service that merits appointment as a tenured professor;
- Experience with instructing, advising and/or employing both undergraduate and graduate students;
- Strong fiscal management skills and experience allocating and re-allocating limited resources to fulfill the priorities of the strategic plan;
- Commitment to diversity at all levels;
- Commitment to a culture of shared governance;
- Experience with innovative practices and professional development opportunities that will enable faculty and staff to become more effective educators;
- A commitment to working effectively with administrators, staff, faculty, and other stakeholders in communicating the mission of the University.
- An understanding and appreciation of the University’s history and mission—and can move the institution forward through expanding academic program offerings and fostering a culture of academic excellence consistent with the goals of the university’s strategic plan.

Duties and Responsibilities:

- Supervises department chairs and other administrative and management personnel in the Evans-Allen Research, Cooperative Extension and International Programs;
- Functions as designated signatory on Evans-Allen and Cooperative Extension formula funds, and the 1890 Facilities Program funds;
- Maintains budget management authority and is the Dean/Director designated budget officer for administrative budgets within the School;
• Implements program accountability and fiscal oversight procedures that result in adherence to university, state and federal expenditure policies and procedures;
• Establishes and implements policies and procedures within the SAFHS that ensures compliance with campus, university, state, and federal administrative guidelines;
• Functions as a member of the UAPB Dean’s Council, the Association of 1890 Research Directors and the Association of 1890 Extension Administrators;
• Maintains positive working relationships with appropriate campus and university administrators, state, and federal agencies and various stakeholder groups;
• Coordinates the development of and implementation of the school’s vision and goals;
• Provides oversight for the unit’s fiscal, human, and physical resources;
• Coordinates the professional development of unit administrators, faculty, staff, and students;
• Implements new and emerging technologies impacting distance education, agriculture, human sciences, fisheries, and extension programs;
• Possesses a personal and professional commitment to diversity;
• Provides leadership for development campaigns and a commitment to active participation of university advancement efforts.
• Other duties and responsibilities as assigned by the Provost and Vice Chancellor for Academic Affairs.

The University

The University of Arkansas at Pine Bluff (UAPB) is a state land-grant institution with historically black colleges and universities (HBCU) heritage. It was founded in 1873 and is the second oldest public institution of higher education in Arkansas, one of only two with a land-grant mission, and state’s only public historically black college or university.

Today, UAPB is a member of the University of Arkansas System and is governed by a Board of Trustees. The UA System provides communities in Arkansas with access to academic and professional opportunities, develops intellectual growth and cultural awareness in its students, and applies knowledge and research skills to an ever-changing human condition. The system enrolls more than 70,000 students, employs over 17,000 employees, and has a total budget of over $2 billion.

UAPB offers one Ph.D. degree, nine master's degrees, and 30 baccalaureate degree programs through five schools/colleges: the School of Education, the School of Arts and Sciences, the School of Business and Management, the School of Agriculture, Fisheries and Human Sciences, and the University College. Three non-degree programs/divisions complete this academic structure: the Carolyn F. Blakely Honors College, Graduate and Continuing Education, and Military Science. Since inception, the University has grown in stature as a center for teaching, research and public service. The University is accredited by the Higher Learning Commission.

UAPB has a tremendous legacy and history, and an even brighter future. The institution has a proud history of serving a diverse student body, including many first generation students. A new campus master plan has been developed and features numerous enhancement and upgrade projects as well as a number of key new facility opportunities. Priority facilities for the near term include new residence
halls, a new student center/wellness center, new nanoscience and biotechnology space, and new athletic facilities for track and field and soccer.

The student body consists of over 2,600 students from more than 42 states and 16 countries. UAPB features a 15-to-1 student-to-faculty ratio and encourages a learning environment with strong interaction between students and faculty. UAPB employs 158 fulltime and 48 adjunct faculty, and its full complement of faculty and staff includes more than 650 full-time employees, making it a leading economic engine in the region. Located in the Arkansas Delta, the University is positioned 40 miles southeast of Little Rock, Arkansas in Pine Bluff with a population of approximately 45,000.

**Physical Demands:**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position. The physical and mental demands described as follows are representative of those that must be met by an employee in performing the essential functions of this job: Ability to sit and/or stand for long periods of time, ability to lift, at times, 5 lbs., and have good eye/hand dexterity; and minimum of a 40-hour work week as determined with the supervisor to allow the employee to fulfill assigned duties and responsibilities, including evening and weekend hours.

**Application Procedure:** Applicants should submit a letter of application, vita, a copy of transcripts from all higher learning institutions (official transcripts required for employment), and contact information for five professional references to:

Chair, Search Committee  
Dean, School of Agriculture, Fisheries, and Human Sciences  
c/o: Human Resources Department  
University of Arkansas at Pine Bluff  
1200 N. University Drive  
Mail Slot #4942  
Pine Bluff, Arkansas 71601

Application packages may be sent by e-mail to: uapbjobs@uapb.edu

**Application Deadline:** Opened until filled.

“UAPB is an Equal Opportunity/Affirmative Action Employer, and participates in E-Verify”