Transfer Housing Guide
University of Arkansas at Pine Bluff
Housing Selection Process for Incoming Transfer Students
Table of Contents

- Introduction
- Important Dates
- Logging Into Your RESIDENCE Account
- Completing Your Application
- Room and Roommate Preferences
- Additional Important Information
Introduction to the Transfer Housing Selection Guide

This guide is meant to assist transfer students with information related to the housing selection process including how to complete a housing application and how the room assignment/confirmation portion of the process works.

All housing assignment processes will be completed online through your RESIDENCE account.

The Table of Contents page lists the categories of information related to the transfer housing selection process. Each category heading will act as a link to a specific section, allowing you to search for content faster. Each slide also contains a link back to the Table of Contents as seen below.
Important Dates

- February 1, 2020 @ 8:00AM - Housing applications becomes available online for incoming transfer students.

- The Office of Residence Life processes transfer students housing assignment and will assigned students into available spaces in our upper-class housing areas.
  
  - You will be notified of room assignment and roommate(s) once assigned.
If you are a new student at the University of Arkansas at Pine Bluff, there are a few things to know before logging into RESIDENCE for the first time. To access your new Housing RESIDENCE online account you will first need to contact the Office of Residential Life at 870-575-7256 or 870-575-8079 or 870-575-8080 or 870-575-8360 to receive the temporary password for your account. Please note that newly admitted students will have to wait a minimum of 24 to 48 hours before they can complete the housing application.

Once you have received the temporary password, please log in at https://uapb-residence.symplicity.com. Once you have log-in for the first time, the system will prompt you to change your password. Please make sure that your passwords are strong (at least 8 to 10 characters and include number(s)/symbols).
Logging On to Your RESIDENCE Account

- Its Easy! Log into your RESIDENCE online account at https://uapb-residence.symplicity.com
- Make sure you select the “Resident” login
- User name and password
  - Username is your entire UAPB email address
    - (example: doej1357@uapb.edu)
    - Note: When logging in, please remember to use your UAPB email address.
  - Please use your temporary password to enter the site.

- Is your login not working?
- Please note that newly admitted students will have to wait a minimum of 24 to 48 hours before they can complete the housing application.
- Please note that newly admitted students will have to wait a minimum of 48 hours after submitting the housing application and deposit before you can access the RESIDENCE system.
  - If you still need help then please contact the Office of Residence Life for assistance
    - Email: reslife.uapb.edu
    - Phone: 870-575-7256 or 870-575-8079 or 870-575-8080 or 870-575-8360

Table of Contents
Completing Your Application

After you log into your RESIDENCE account click the “Get Started” button and begin your 2020-2021 Housing Application

Once you have completed your housing application and paid the deposit be sure you have clicked the “Submit” button!

Once you have submitted your housing application you are not able to make changes to the application unless you contact 870-575-7256 or 870-575-8079 or 870-575-8080 or 870-575-8360
Transfer students are placed in available upperclassman housing spaces. These spaces consist mostly of single and double rooms.

- Spaces for transfer students will be assigned on an ongoing basis
- You can request building and room style preferences in your housing application
  - The Office of Residence Life will take your preferences into consideration, but does not guarantee any preference or requests
- You can also request specific roommate(s) if you already know someone you would like to live with in one of our upper-class residence halls
Additional Important Information

- **Resources that can help with the process**
  - **The Office of Residence Life**
    - Hours of Operation: Monday through Friday 8AM - 5PM; located at the Delta Annex on the first floor
    - Contact by phone: 870-575-7256 or 870-575-8079 or 870-575-8080 or 870-575-8360 or 870-575-8360 6 or email: reslife@uapb.edu
  - **Student Financial Services**
    - For assistance with all financial questions and processes
    - Hours of operation: Monday-Friday, 8AM - 5PM, located in Caldwell Hall on the first floor
    - Contact by phone: (870) 575-8302
  - **Disability Services**
    - Provides information and supportive services to students with disabilities
      - Hours of operation: Monday-Friday, 8AM-5PM, located in Kirk Hall on the first floor
      - Email: Mr. Michael Bumpers, Director | bumpersm@uapb.edu

Table of Contents