Sociology Club Constitution

Article I

The name of the organization shall be called the Sociology Club of the University of Arkansas at Pine Bluff.

Article II

The purpose of the Sociology Club shall be to promote dialog to Sociology majors, minors, and those interested in sociology.

Article III

Membership

All regularly enrolled students who are Sociology majors, minor, and those who are interested in Sociological matters.

Article IV

Officers and Duties

Section 1. The Sociology Club shall elect the following officers: President, Vice President, Secretary, Treasurer, Parliamentarian, and Reporter.

Section 2. The specific duties of the officers shall be:

President
- Shall preside over all meetings
- Shall call all special meetings and decide on all points of order
- Shall appoint all officers and committees not otherwise provided for in this constitution.

Vice President
- Shall assume responsibilities of the President in his/her absence.
- Shall serve as Chairman of major committees.

Treasurer
- Shall collect and hold money, notes and securities belonging to the Club
- Shall keep an accurate account of all dues, receipts, and expenditures
- Shall pay out money on approval of the club at the close of term of office
• Shall turn over books, files, and other property entrusted to her for safekeeping, together with all money, notes, and security after the same have been audited by a special appointed committee, to the duly elected or appointed successor.

Secretary
• Shall keep an accurate record of the proceedings of all meetings of the club, which shall be transcribed, in permanent minute book.
• Shall conduct such correspondence, records and reports.

Parliamentarian
• Shall see that all meetings are conducted accordingly
• Shall oversee voting to ensure eligibility and along with one other officer and counts the yeas and nays for all business requiring such a vote
• Shall keep a record of membership attendance at each meeting and an updated address and phone list of all active members

Reporter
• Shall advertise general and special meetings
• Shall provide news media with information about activities
• Shall perform and other duties necessary to keep members informed about club activities

Article V

Meetings
Regular meetings shall be held biweekly, during the regular term of the University of Arkansas at Pine Bluff.

Article VI

Dues
Assessment of dues and frequency of payment shall be determined by the active members.

Article VII

Faculty Sponsors
All faculty sponsors shall be voted upon the majority of active members present at regular meetings.
Article VIII

Nondiscrimination
The Sociology Club shall not discriminate on the basis of race, sex, religion, national origin, age, handicap, or veteran status.

Article IX

Dissolution
In the event that this organization becomes inactive or defunct, all money in the treasury will be given to the Sociology Department Fund.

Article X

Time and Method of Election
All officers shall be elected two weeks prior to Spring semester ending. The officers shall be elected by secret ballot. A simple majority will be required for election.

Article XI

Vacancy
In the event of a vacancy in any of the officers, an election will be held within 10 days to select a replacement.

August 30, 2010