STUDENT ACCOUNT DELETIONS

POLICY

Frequently Asked Questions

I. HOW LONG WILL MY STUDENT EMAIL BE ACTIVE IF I LEAVE THE UNIVERSITY?

A student email account will be flagged for deletion, if the student has not been enrolled for 2 consecutive major semesters (Fall or Spring). This gives students up to one year to use their student email account before being put on a deletion list.

For example: If you finished the Fall 2015 semester, and then left school, your account will not be flagged for deletion until Spring 2017. If you enroll in Spring 2017 prior to the beginning of the term, your student email account will be taken off the deletion list.

II. WHY CAN'T I KEEP MY STUDENT EMAIL ACCOUNT AFTER LEAVING UAPB?

Emails are tied to a student login account in our user database repository. In order to keep a student email account, the University must leave the student's login account active. This brings up the following concerns.

- **Security** – Allowing former students to have access to our campus network is both a security and liability risk.
- **Software** – Some software companies base their user licensing or verify user license counts by checking the user database repository. Keeping former student accounts could potentially cost the University more money by charging for students that are no longer enrolled at the University, but still have email and login accounts.
- **Logistics** – It takes more time and resources to keep up with both current and former students in our user database repository and other systems.

III. DO OTHER UNIVERSITIES DELETE FORMER STUDENT EMAIL ACCOUNTS?

Yes, most Universities across the United States, delete former student email accounts after a short period of time. Deletion policies differ from University to University, but most give former students up to a year, like UAPB.

REFERENCES AND RELATED DOCUMENTS

Researched on the internet and reviewed various Universities' policies online.

POLICY INFORMATION

Continuous improvement. The content of this document subject to regular review based on input from UAPB Technical Services staff and the campus community. Suggestions for improvement should be directed to the Director of Technical Services.