



CUSTOM VERIFICATION (V4) WORKSHEET

2016-2017

Federal Student Aid Programs Your Free Application for Federal Student Aid (FAFSA) was selected for verification which compares your FAFSA information to your financial documents. This is a federal requirement under 34CFR. If there are any differences, corrections will be made to the FAFSA and sent to the U.S. Department of Education for confirmation.

What you must do:

- Complete all sections of this form according to the specific instructions and in Blue or Black ink only. **Incomplete worksheets cause delays and will be returned for completion.**
- You and one parent must complete and sign this form (for dependent students only).
- Before signing the Identity/ Educational Purpose section of this form, the student must sign in the presence of a UAPB Financial Aid official (if in person) or certified Notary (if not in person).
- Bring, fax, or mail your completed form to the UAPB Student Financial Services Office.

STUDENT INFORMATION

Student Name		UAPB SID#	
Email		Phone Number (Include area code)	
Home Address (include apt. no.)			
City	State	Zip Code	

SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) & CHILD SUPPORT PAID

Did a member of your/your spouse's/your parent(s) household receive benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamp Program) sometime during 2014 or 2015? YES NO

- If there should be any reason to believe that the information regarding the receipt of SNAP benefits is inaccurate, we may require documentation from the agency that issued the benefits in 2014 or 2015.

CHILD SUPPORT PAID:

Check here if child support was **NOT** paid to another household in 2015 and **skip to HIGH SCHOOL COMPLETION.**

Complete this section if you, your parent(s), or spouse indicated on the FAFSA that child support was paid for 2015 because of divorce, separation, or legal requirement.

Name of person who paid support	Name of person to whom support was paid	Yearly amount paid	Name of child for whom support was paid
		\$	Age:
		\$	Age:
		\$	Age:
		\$	Age:

- If there should be any reason to believe that the information regarding the child support paid is not accurate, we may require additional documentation, such as: A statement from the individual receiving the child support certifying the amount of child support received; or copies of the child support payment checks or money order receipts from the governing state agency or individual.

HIGH SCHOOL COMPLETION

Check the appropriate box that indicates your high school completion status at the beginning of 2016- 2017.

- If the requested documentation has not been submitted to the Office of Admissions at UAPB, a copy must be attached to this form.

<input type="radio"/>	High School Diploma - a copy of your High School diploma, OR a copy of your final High School transcript which includes the date of completion.
<input type="radio"/>	GED Completion - a copy of your General Educational Development (GED) certificate, an official GED transcript that indicates you passed the exam, or a state-authorized high school equivalent certificate
<input type="radio"/>	Two-Year Program Completion - an academic transcript that indicates you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
<input type="radio"/>	Secondary Education - if secondary education was completed in a foreign country, a copy of the "secondary school leaving certificate" or other similar document from an appropriate central government agency, or a Translated copy of a Foreign High School diploma.
<input type="radio"/>	Home Schooled Students - student from a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its equivalent), a copy of that credential. If your state law does not require you to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the parent or guardian, that lists the secondary school courses that you completed and includes a statement that you successfully completed a secondary school education in a homeschool setting.

Print your Name and Student ID Number on ALL Documents ■ Return this form with all documents attached by mail, fax, or email to: Student Financial Services ■ 1301 North L.A. "Prexy" Davis Drive, Mail Slot 4985 ■ Pine Bluff, AR 71601
By Fax ■ (870) 575- 4622 By Email ■ finaid@uapb.edu

IDENTITY/STATEMENT OF EDUCATIONAL PURPOSE

Verification of Identity with Government Issued ID- The student must appear **IN PERSON** at UAPB to verify his or her identity by presenting a valid government- issued photo identification (ID), such as, but not limited to, a state issued driver's license, other state-issued ID, or passport. UAPB will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

- **It is against the law to photocopy Military Identification, and cannot be used.**

STATE DRIVER'S LICENSE <input type="radio"/>	OTHER STATE- ISSUED ID <input type="radio"/>	PASSPORT <input type="radio"/>
In addition, the student must sign, in the presence of the institutional official, the following: <p style="text-align:center;">STATEMENT OF EDUCATIONAL PURPOSE</p> I certify that I, <input style="width:200px;" type="text" value="Printed Student's Name"/> am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay for the cost of attending UAPB for 2016-2017.		
Student's Signature and Date		Student's UAPB ID
■■■■■ STUDENT FINANCIAL SERVICES OFFICE ONLY ■■■■■		
I verify that I am an institutionally authorized individual, and I have maintained a copy of the students photo ID that is annotated with the date it was received.		
FAA PRINTED NAME	FAA SIGNATURE	TITLE
■■■■■ This section is to be completed if the student is UNABLE TO APPEAR IN PERSON at UAPB to verify his or her identity. ■■■■■ PLEASE DO NOT SIGN THIS SECTION PRIOR TO VISITING A NOTARY.		

Verification of Identity with Government Issued ID- If the student is **UNABLE TO APPEAR IN PERSON** at UAPB to verify his or her identity, the student **must** provide: **(A)** a copy of the valid government issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a state- issued driver's license, other state-issued ID, or passport; and **(B)** the **original** notarized Statement of Educational Purpose provided below.

- **It is against the law to photocopy Military Identification, and cannot be used.**

STATE DRIVER'S LICENSE <input type="radio"/>	OTHER STATE- ISSUED ID <input type="radio"/>	PASSPORT <input type="radio"/>
In addition, the student must sign, in the presence of the institutional official, the following: <p style="text-align:center;">STATEMENT OF EDUCATIONAL PURPOSE</p> I certify that I, <input style="width:200px;" type="text" value="Printed Student's Name"/> am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay for the cost of attending UAPB for 2016-2017.		
Student's Signature and Date		Student's UAPB ID
NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT ■ This section must be completed if you are UNABLE TO APPEAR IN PERSON ■		
STATE OF	CITY/COUNTY OF	ON (DATE)
Before me <input style="width:150px;" type="text" value="Notary's Name"/>	personally appeared, <input style="width:200px;" type="text" value="Printed Name of signer"/>	and proved to
me on the basis of satisfactory evidence of identification	<input style="width:200px;" type="text" value="Type of government-issued photo ID provided"/>	to be the above-named person who signed the foregoing instrument.
NOTARY SIGNATURE	MY COMMISSION EXPIRES	WITNESS my hand and Official Seal

SIGNATURES (REQUIRED)

By signing this worksheet, I (We) certify that all the information reported on this worksheet is complete and correct. If you are considered a dependent student, at least **One** parent must sign before submitting. **WARNING- If you purposefully give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

Student Signature	Date
Parent Signature (Dependent students Only)	Date

Print your Name and Student ID Number on ALL Documents ■ Return this form with all documents attached by mail, fax, or email to:
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By Fax ■ (870) 575- 4622 By Email ■ finaid@uapb.edu