Computer Password Policy

PURPOSE
It’s the responsibility of the Technical Services to implement network and computer-related services and resources that affect the University of Arkansas at Pine Bluff entire campus. Therefore, to reduce computer-related problems and network downtime caused by installing non-standard devices, no department other than Technical Services can provide installation of network or computer service on the University of Arkansas Pine Bluff’s network.

PROCEDURES
- Only specifies **standard computer systems** can be installed on the campus network to ensure that all computers will function properly on UAPB’s network. The Technical Services employees have the expertise and experience to resolve problems that may arise with these computers.

- UAPB does not provide centralized funding for the purchase of computers, each department is responsible for actually purchasing computers for their employees.

- Below are the standard computer models currently supported by Technical Services:

  **Supported Operating Systems**
  - Windows 8 or higher
  - Windows 7 Professional

  **View Supported Computer Models**
  - Click this link to view [UAPB Technical Services Suggested Models](#)
STANDARD COMPUTER SYSTEM

To make sure that UAPB receives the best price on computers compatible with the UAPB infrastructure that can be efficiently supported by the Technical Services’ staff, UAPB Procurement Department requires approval by Director of Technical Services for all computer acquisitions.

Standardization is key for any efficient support organization. It is not possible to support hardware from any and all vendors. It is especially important at UAPB, where Technical Services must setup, maintain, repair, and support all computers for the entire campus.

Why Standardize?

By ordering from the state contract with select vendors (Dell, Apple, and Hewlett Packard), UAPB is benefiting by the lower cost for purchasing via the state contract negotiated prices for education. The computers purchased are business class system. The business rank of computers are more reliable, supportable and come with a 3 to 5 year warranty. Inexpensive, non-standardized computers may seem like the better deal, but eventually it cost more in the long run. It becomes costly to the university as it decreases the efficiency of the Technical Services’ staff and the clients they support.

Computer standardization makes it possible for Technical Services to quickly answer your questions and fix any problems that may arise. This ensures you receive efficient support when you experience problems, allowing you to get back to work as quickly as possible. Standardization of hardware allows Technical Services to familiarize themselves with select computers. The staff is able to request direct vendor support much more efficiently to help us better serve the UAPB campus. With a limited number of staff, standardization is a major advantage in ensuring that we provide the UAPB campus with the most reliable service.
SUPPORTED COMPUTERS

Computer models fall under limited support when parts for them are no longer available from the vendor. Currently this occurs five years after the end of the manufacturing cycle for Dell and Hewlett Packard. *

**Desktops**
- OptiPlex 7010
- OptiPlex 7020
- iMac

**Laptops**
- Dell Latitude E5450
- Dell Latitude E7450
- MacBook, Air, & Pro

** Click this link to view UAPB Technical Services Suggested Models **
SYSTEM PASSWORDS PROTECTION

Policy
UAPB system accounts and passwords are the property of the University of Arkansas at Pine Bluff. No one shall disclose a University of Arkansas at Pine Bluff system password that has been assigned to them.

Clarifications
Accounts are assigned to specific individuals to grant access to services and information that can be sensitive or confidential. Account information may not be shared with anyone else. Disclosure of passwords can allow someone access to systems or information for which they are not authorized. If you believe your password has been compromised change it immediately. If you need assistance, contact the Technical Services at 575-4773.

Unauthorized disclosure of passwords is also a violation of state law and can be grounds for disciplinary action as set forth by the Arkansas Computer Crime Status 5-41-206. Computer password disclosure

5-41-206. Computer password disclosure.

(a) A person commits computer password disclosure if the person purposely and without authorization discloses a number, code, password, or other means of access to a computer or computer network that is subsequently used to access a computer or computer network.

(b) Computer password disclosure is a:

(1) Class A misdemeanor; or

(2) Class D felony if the violation of subsection (a) of this section was committed to devise or execute a scheme to defraud or illegally obtain property.