

AGGREGATE VERIFICATION (V5) WORKSHEET

2021-2022



Federal Student Aid Programs

Your Free Application for Federal Student Aid (FAFSA) was selected for verification. This process is used to compare your FAFSA information to your financial documents. This is a federal requirement under 34CFR. If there are any differences, corrections will be made to the FAFSA and sent to the U.S. Department of Education for confirmation.

What you must do:

- Complete all sections of this form according to your dependency status in Blue or Black ink only. **Incomplete worksheets cause delays and will be returned for completion.**
- You and one **parent** must complete and sign this form (**for dependent students only**).
- Bring, fax, or mail your completed form to the UAPB Student Financial Services Office.
- Do not make any additional income/ household size/ number in college corrections to the FAFSA once this form has been submitted.
- Contact the UAPB Student Financial Services Office if you have questions completing this form.

The final deadline to complete the verification process is established by the Federal government and published in the Federal Register on an annual basis- www.federalregister.gov.

A. STUDENT INFORMATION

Student Name	UAPB SID#
UAPB Email	Phone Number (Include area code)
Permanent Address	
City/State/Zip	Birthdate

B. HOUSEHOLD INFORMATION

DEPENDENT STUDENT:

- I am considered a dependent student, as defined on the FAFSA, and must provide parental information on the FAFSA.

All household members include:

- Yourself
- Your parent(s) even if you don't live with your parent(s) (including a step-parent, biological parents who live together but are not married, same sex parents that are married, as recognized by state or foreign country).
- Your parent's(s) other children if your parent(s) will provide more than half of their support from July 1, 2021, through June 30, 2022, or if the other children would be required to provide parental information if they were completing a FAFSA for 2021-2022. Include children who meet either of these standards,
- Other people only if they now live with your parent(s), and your parent(s) will provide more than half of their support and will continue to provide more than half of their support from July 1, 2021 through June 30, 2022.

INDEPENDENT STUDENT:

- I am considered independent, as defined on the FAFSA, which does not require parental information on the FAFSA.

All household members include:

- Yourself
- Your spouse, if married. Must include same sex spouses as recognized by state or foreign country.
- Your children, if any, if you will provide more than half of their support from July 1, 2021 through June 30, 2022, or if the child would be required to provide your information if they were completing a FAFSA for 2021-2022. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2021 through June 30, 2022.

- List the names and ages of **ALL** household member(s) as defined above, in the space(s) provided below, beginning with (You) the student. Also, write the name of the college for any household member who will attend college at least half- time between July 1, 2021 and June 30, 2022 and will enroll in a degree, diploma, or certificate program (please include your parent(s) in the section below, but **do not** include their college information in the box below). **If more space is needed, attach a separate page.**

Student's Name	Age	Relationship	Attending College	College or University
		SELF	Yes	University of Arkansas Pine Bluff
Family Members	Age	Relationship to Student		College or University
		Parent 1	N/A	N/A
		Parent 2	N/A	N/A

Print your Name and Student ID Number on ALL Documents ■ Return this form with all documents attached, by mail, fax or in person (unless notarized, the Identity and Statement of Educational Purpose must be submitted in person) to:

Student Financial Services ■ 1301 North L.A. "Prexy" Davis Drive, Mail Slot 4985 ■ Pine Bluff, AR 71601

By Fax ■ (870) 575- 4622 ■ By Email ■ finaid@uapb.edu

C. INCOME TAX FILING STATUS

Please READ and FOLLOW all given instructions and complete the chart provided below.

Dependent students- must have parent information; therefore, TWO boxes must be selected in the chart below. One for the student and one for the parent.
Independent students- must select ONE box in the chart below.

- **FOR THOSE WHO FILED A 2019 TAX RETURN-** A faster, more effective way to verify income is by using the IRS Data Retrieval Tool that is part of the FAFSA on the Web. To access this option log back into your 2021-2022 FAFSA at www.FAFSA.gov. If you are unsuccessful with this option you must attach a copy of your 2019 IRS Tax Return Transcript or a signed copy of your 2019 Federal Tax Return to this form. "To obtain an IRS Tax Return Transcript, go to www.IRS.gov and under the Tools Heading select "Get Transcript of Your Tax Records" then select "Get Transcript by Mail", then request the "IRS Tax Return Transcript", OR call 1 (800) 908-9946.
- **FOR THOSE WHO DID NOT FILE A 2019 TAX RETURN-** Please attach copies of all 2019 IRS W-2 AND 1099 forms. *Note*- Independent students, and parent(s) if you are dependent, must submit the "IRS Verification of Non-Filing Letter" (VNF) or other documentation from the IRS dated on or after October 1, 2020 that indicates a 2019 IRS income tax return was not filed. Copies of both documents can be requested online at www.IRS.gov OR by calling 1-800-829-1040 OR by completing IRS form 4506-T, box 7.

STUDENT	PARENT	PLEASE READ THIS SECTION CAREFULLY		
<input type="radio"/>	<input type="radio"/>	I used the IRS Data Retrieval Tool while completing the FAFSA and transferred my 2019 income information to the FAFSA and did not make any additional changes to the information.		
<input type="radio"/>	<input type="radio"/>	I was unable to use the Data Retrieval Tool, and will attach a signed copy of my filed 2019 IRS Tax Return document to this form (check applicable forms below): () Tax Transcript () Signed 1040 with all applicable schedules (i.e. 1-6) <ul style="list-style-type: none"> • Copies of Account Transcripts cannot be accepted • If you/ your spouse (if independent) or parents (if dependent) have filed separate returns, copies from each individual must be submitted for processing. 		
<input type="radio"/>	<input type="radio"/>	I filed a tax return and later amended my taxes. <ul style="list-style-type: none"> • Signed copies of the original Tax Return / Tax Return Transcript AND a signed copy of the 1040X form are attached to this form. 		
<input type="radio"/>	<input type="radio"/>	I was not employed, did not have earnings, and was not required to file an IRS Tax Return in 2019. <ul style="list-style-type: none"> • Request a 2019 "Verification of Non-Filing Letter" dated after on or after 10/1/2020 for you/ your spouse (if independent) or parent(s) (if dependent) from the IRS and attach it to this form. To order a free VNF Letter, please visit www.IRS.gov and complete form 4506-T, check Box 7 		
4c <input type="radio"/>	4c <input type="radio"/>	I was employed and had income, but was not required to file a 2019 Tax Return. <ul style="list-style-type: none"> • Complete the Chart below: List all employer(s) and the amount that was earned in 2019. • Attach copies of all 2019 W-2 and 1099 Forms. • Request a 2019 "Verification of Non-Filing Letter" dated on or after 10/1/2020 for you/ your spouse (if independent) or parent(s) (if dependent) from the IRS and attach it to this form. To order a free VNF Letter, please visit www.IRS.gov and complete form 4506-T check Box 7. 		
Non-Tax Filers with 2019 earnings are federally required to submit a copy of all W-2(s) and 1099 forms from each employer with this form.				
COMPLETE CHART ONLY IF BOX 4C ABOVE IS CHECKED	Employer's Name		2019 Amount Earned	IRS W-2 Attached?

D. HIGH SCHOOL COMPLETION

Provide ONE (if not on file in the UAPB Admissions Office) of the following documents that indicates your high school completion status when you begin college in 2021-2022.

Check the box that applies below: Also indicate YES if the credential you checked below is on file in the UAPB Admissions Office: _____

<input type="checkbox"/> High School diploma (with specific graduation date).	<input type="checkbox"/> If you completed a secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
<input type="checkbox"/> A copy of your final official high school transcript that shows the date when the diploma was awarded.	<input type="checkbox"/> A state certificate or transcript received after you passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSet, TASC, or other State-authorized examination).

Print your Name and Student ID Number on ALL Documents ■ Return this form with all documents attached, by mail, fax or in person (unless notarized, the Identity and Statement of Educational Purpose must be submitted in person) to:

Student Financial Services ■ 1301 North L.A. "Prexy" Davis Drive, Mail Slot 4985 ■ Pine Bluff, AR 71601

By Fax ■ (870) 575- 4622 ■ By Email ■ finaid@uapb.edu

An academic transcript that indicates you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.

If you were homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.

If you were homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

E. SIGNATURES
* Manually sign with a ballpoint pen.
* Forms with digital/electronic/typed signatures cannot be accepted and will be returned.

Each person signing certifies that all the information reported is complete and correct. The student and at least one parent whose information was reported on the 2021-2022 FAFSA must sign and date this worksheet.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student	Date	Parent	Date
---------	------	--------	------

STOP HERE- READ THE FOLLOWING INSTRUCTIONS CAREFULLY



F. IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE

1. In order to complete the verification process, you, the student must appear **IN PERSON** at UAPB to verify his or her identity by presenting a valid government- issued photo identification (ID), such as, but not limited to, a state issued driver's license, other state-issued ID, or passport. UAPB will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID. **This section must be completed in the presence of a financial aid administrator.**

2. If you are **Unable to appear IN PERSON at UAPB** to verify your identity, you the student must provide to the institution: (a) A copy of the unexpired valid government- issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as but not limited to, a driver's license, other state- issued ID, or passport; and (b) the original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized. **This section must be completed in the presence of a Public Notary.**

Statement of Educational Purpose

I certify that, I (*print student name*) _____, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending the UAPB for 2021-2022.

Student Signature _____ Date _____

Student ID Number _____

Financial Aid Administrator Signature _____ Date _____

Notary's Certificate of Knowledge

State of _____ City /County of _____ on _____ Date _____

Before me, _____ personally appeared, _____
Notary's Name Printed Name of Signer

And provided to me on basis of satisfactory evidence of identification _____
Type of Government-Issued Photo ID Provided

To be the above-name person who signed the foregoing instrument.

Witness my hand and official seal _____
Notary Signature

SEAL

Date Commission Expires

Print your Name and Student ID Number on ALL Documents ■ Return this form with all documents attached, by mail, fax or in person (unless notarized, the Identity and Statement of Educational Purpose must be submitted in person) to:

Student Financial Services ■ 1301 North L.A. "Prexy" Davis Drive, Mail Slot 4985 ■ Pine Bluff, AR 71601

By Fax ■ (870) 575- 4622 ■ By Email ■ finaid@uapb.edu